GET STARTED!

Click through the links below to information in this Guide

STEP 1 Have a look at your Course Map for the structure of your course. This may vary depending on the campus and the year you started the course. Make a note of the core units you need to enrol in for 2017.

STEP 2 Make sure you’ve read the Course Information. It has links to the Handbook, which contains information on the major, minor and specialisation options available in your course. Be sure you are familiar with the rules and structure of your course.

STEP 3 Next up, check the Unit Information for details about elective units offered at your campus this year. Pay particular attention to prerequisite requirements.

STEP 4 Head over to the Enrolment page on the ACU website. You’ll see step-by-step instructions on how to enrol in units via Student Connect.

The Course Enrolment Guide is designed to assist you in the selection of units and to ensure that you are aware of the requirements of your degree, diploma or certificate. Specific information relating to unit content and assessments will be provided by your School.

Before you go, did you know?
Course Enrolment Guides can change so you should check the website for the latest updates. Additional information from your School, Faculty and the University will be sent to your ACU student email address so make sure you’ve got it set up and you check it regularly. All your email communication with University staff must be sent from your ACU student email account.
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# 1. COURSE MAPS

## Bachelor of Business Administration/Bachelor of Laws (Honours) – Melbourne, North Sydney

**NOTE:** Admission to the Bachelor of Business Administration/Bachelor of Laws (Honours) program is by invitation only. Please see [Honours in Law](#).

<table>
<thead>
<tr>
<th>Year</th>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Pre-Requisites</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Pre-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>LAWS104</td>
<td>Legal Reading, Writing and Research</td>
<td></td>
<td>LAWS105</td>
<td>Contract</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>BUSN104</td>
<td>Money Matters</td>
<td></td>
<td>MGMT100</td>
<td>Managing : People, Systems and Culture</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>UNCC100</td>
<td>Self and Community; Exploring the Anatomy of Modern Society</td>
<td></td>
<td>BUSN102</td>
<td>Ethical Communication for Business</td>
<td></td>
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<tr>
<td></td>
<td>2</td>
<td>LAWS107</td>
<td>Public Law (Pre: LAWS104)</td>
<td></td>
<td>LAWS105</td>
<td>Contract (Pre: LAWS104, LAWS105)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>HGMG204</td>
<td>Organisational Behaviour</td>
<td></td>
<td>ECON200</td>
<td>Principles of Business Economics</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>LAWS106</td>
<td>Criminal Law and Procedure</td>
<td></td>
<td>LAWS206</td>
<td>Torts (Pre: LAWS104)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>LEGL101</td>
<td>Introduction to Business Law</td>
<td></td>
<td>MKTG100</td>
<td>Marketing: Creating and Capturing Customer value</td>
<td></td>
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<tr>
<td></td>
<td>2</td>
<td>LAWS200</td>
<td>Business Organisations (Pre: LAWS105, LAWS206)</td>
<td></td>
<td>LAWS 203</td>
<td>False and Misleading Conduct and Economic Torts (Pre: LAWS104, LAWS105)</td>
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<td></td>
<td></td>
<td>HRMG300</td>
<td>Human Resource Management; Staff and Employee Engagement</td>
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<tr>
<td></td>
<td></td>
<td>ECON200</td>
<td>Principles of Business Economics</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1</td>
<td>LAWS202</td>
<td>Comparative Legal Systems (Pre: LAWS104, LAWS105, LAWS106, LAWS206)</td>
<td></td>
<td>LAWS205</td>
<td>Property (Pre: LAWS104, LAWS105)</td>
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<tr>
<td></td>
<td></td>
<td>UNCC300</td>
<td>Justice &amp; Change in a Global World (Pre: UNCC100)</td>
<td></td>
<td>HRMG300</td>
<td>Human Resource Management; Staff and Employee Engagement</td>
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<td>4</td>
<td>1</td>
<td>LAWS304</td>
<td>Evidence (Pre: LAWS104, LAWS106)</td>
<td></td>
<td>LAWS305</td>
<td>Legal Ethics and Professional Responsibility (Pre: LAWS104, LAWS105, LAWS106, LAWS107)</td>
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<tr>
<td></td>
<td></td>
<td>GMT310</td>
<td>Managing Organisational Change and Development</td>
<td></td>
<td>GMT311</td>
<td>Managing Entrepreneurship and Innovation</td>
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<td>5</td>
<td>1</td>
<td>LAWS300</td>
<td>Administrative Law (Pre: LAWS104, LAWS107)</td>
<td></td>
<td>LAWS454</td>
<td>Public &amp; Private International Law (Honours) (Pre: 120cp of LAWS Units)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>LAWS451</td>
<td>Honours Thesis (30cp) (Pre: 160cp of LAWS Units)</td>
<td></td>
<td>BUSN304</td>
<td>Working with Diversity and Conflict</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>LAWS457</td>
<td>International Human Rights Law (Honours) (Pre: 120cp of LAWS Units)</td>
<td></td>
<td>LAWS40X/LAWS45X</td>
<td>Elective **</td>
<td></td>
</tr>
</tbody>
</table>

*Do not enrol in LAWP units until you have a placement approved by the Pro Bono Coordinator.

See [Pro Bono/Legal Professional Experience](#) on page 6.

**Students who commenced the Bachelor of Laws degree prior to 2016 who have completed or been given credit for LAWS302 Constitutional Law must complete LAWS453 Jurisprudence (Honours) instead of LAWS452 Constitutional Law (Honours) as a Law Honours Unit.
Key:

<table>
<thead>
<tr>
<th>University Core Curriculum Units</th>
<th>Law Compulsory Units</th>
<th>Law Elective Units</th>
<th>Option: Law Elective OR Business Elective</th>
<th>Law Honours Units</th>
<th>Business Administration Units</th>
</tr>
</thead>
</table>

PLEASE NOTE:
All units are delivered in Attendance mode, unless otherwise indicated. Prerequisite units are indicated in italics. Students who do not follow the sequence recommended in their Course Map cannot be guaranteed a clash free timetable or completion within the normal course duration period.

STUDY MODES
Attendance: Unit delivered primarily via face-to-face or video conference attendance, at an ACU campus or another location.
Multi-mode: Unit delivered via a combination of online content and a compulsory attendance component (including examinations, practicums, residential etc).
Online: Unit delivered fully online (including assessments).

PREREQUISITES
A prerequisite is a requirement that must be met by a student before enrolment in a stipulated unit. It is your responsibility to ensure that you meet all prerequisites prior to enrolling in a unit.

Please note that unit availability and study modes are subject to change.
2. COURSE INFORMATION

Course Structure

The ACU Handbook\(^1\) provides detailed information about each ACU course, including minimum duration, requirements for completion, exit points, any available majors/minors/specialisations, Core Curriculum Program units and descriptions of units. Please follow the links below to view the rules for your course:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Rules Handbook Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Business Administration/Bachelor of Laws (Honours)</td>
<td><a href="https://handbook.acu.edu.au/895827">https://handbook.acu.edu.au/895827</a></td>
</tr>
</tbody>
</table>

Course Specific Advice

Course Coordinators and/or Course Advisors are available to assist with enrolment and re-enrolment. You can telephone, email or contact them in person to make an appointment.

Thomas More Law School – Melbourne, North Sydney and Strathfield

Email: Law.UG@acu.edu.au

If necessary your query will be referred to a Course Coordinator.

Peter Faber Business School

In previous years, many of the Undergraduate business units have been delivered as a stand-alone lecture and tutorials. We are now moving towards workshops of 2 or 3 hours in duration. As the workshop will combine the lecture and tutorial, you will no longer need to enroll in a lecture and a tutorial if you enroll in a workshop.

By providing workshops, we hope to create a better student experience as the workshop model will eliminate the need to attend a lecture and a separate tutorial.

If you have any questions, and to assist with enrolment and re-enrolment, you can either email your question to Business.UG@acu.edu.au or click here for details of your Course Advisor on campus.

---

\(^1\) http://students.acu.edu.au/387052

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Information last updated on 10 February 2017
**Pro Bono/ Legal Professional Experience**

All Law students must complete the practical units LAWP100 Legal Professional Experience 1 (usually undertaken in Year 2) and LAWP200 Legal Professional Experience 2 (usually undertaken in Year 3). LAWP300 Legal Professional Experience 3 is an optional unit and not required for course completion.

**Do not enrol in LAWP units until you have a placement approved by the Pro Bono Coordinator.** You must also have completed the prerequisite units before enrolling in LAWP unit.

When your placement is approved, you may enrol in the unit in the Semester 1, Semester 2 or Summer Term study period.

All students will need to **self-enrol** into their campus Pro Bono/Legal Professional Experience LEO page to access the Pro Bono Handbook and Pro Bono Placement Approval Form.

**Melbourne Students:**
Self enrol in the Pro Bono/Legal Professional Experience LEO page here:

**North Sydney and Strathfield students:**
Self enrol into the Pro Bono LEO/Legal Professional Experience LEO page here:

**Business Professional Experience**

All students need to consult with their BIPX coordinator to gain approval for their BIPX before undertaking this unit.

Students undertaking Business Professional Experience (BIPX) units offered by the Peter Faber Business School requires those who are involved in working with children as part of BIPX to gain the appropriate clearance required in the state in which you undertake BIPX. This clearance varies from state to state. You will need to have this clearance in place prior to commencing your placement. Please see your BIPX Coordinator on campus for advice.

**Honours in Law**

Admission to the Bachelor of Business Administration/Bachelor of Laws (Honours) program is by invitation only. Students must have completed 120 credit points of Law units and obtained a Grade Point Average of 5.75 to be invited to the Honours program.

Bachelor of Business Administration/Bachelor of Laws (Honours) students will follow the Bachelor of Business Administration/Bachelor of Laws (Honours) Course Enrolment Guide if they accept an offer to this program.

**Law Induction Program**

All commencing law students are expected to attend the Law Induction Program which will run for two days in the week prior to Orientation Week. Please see this page for details:
3. UNIT INFORMATION

2017 Unit Selection

Click [here](#) to see your 2017 Business Units
Click [here](#) to see your 2017 Law Elective Units

The list includes information on the campus, semester and study mode for each unit. For descriptions of units, please refer to the ACU Handbook[^2]. Please select the appropriate year and then click on ‘Unit Descriptions’.

General Advice

All queries not specifically related to your course, such as admissions, enrolment, fees, scholarships, exams, timetabling and graduations should be directed to [ASK ACU][^3].

The Administration & Enrolment[^4] webpage also has useful information to help you in managing your studies.

[^3]: https://acu.service-now.com/kb/

Back to Quick Start Guide